



RANI RASHMONI GREEN UNIVERSITY

TARAKESWAR, HOOGHLY

West Bengal, India

Present Address: Government General Degree College, Singur, P.O.-Singur, Dist.-Hooghly, PIN-712409

Phone- +91 33-2630-0026, Mobile: +91 9046252038

Email: rrgu18@gmail.com, registrarrgu@gmail.com



Memo No.: 324/RRGU/Admission/2025

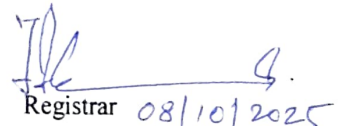
Date: 08.10.2025

Admission Fee Refund Policy

1. Applicants are requested to apply through the online admission portal via email or in person at the University Office by submitting a handwritten application along with the completed application form and Fee Payment Receipt.
2. A notice will be issued in this regard.
3. The applicants are requested to submit the following documents:
 - a. Cancelled form / Filled up Online application form.
 - b. Bank mandatory form details (Bank Account No., Account Holder's Name, IFSC, Bank Name, Branch Name)
 - c. Admission Fee Payment Receipt
 - d. Copy of email requesting the cancellation of admission process.

Refund process will be initiated in accordance with UGC Guidelines and the Cancellation policy of the University.




Registrar 08/10/2025

Rani Rashmoni Green University

Sri Tapan Kumar Jana

Registrar

Rani Rashmoni Green University

Tarakeswar, Hooghly, W.B.-712410, India